

May 15, 2003

MEMORANDUM

To: Kerr Reservoir Section 216 Advisory Committee Members
and Interested Persons

From: John Morris
David Paylor

Subject: **Advisory Committee Meeting, May 28**

The next meeting of our Advisory Committee for the Kerr Lake Section 216 Study will take place on May 28 in Raleigh, North Carolina at the McKimmon Center from 10:00 to 2:00. Information on the location of the McKimmon Center is attached. Our room assignment has not yet been made, but will be posted at the entrance when you arrive.

We anticipate that the feasibility study cost sharing agreement will be signed by May 28. This contract between the US Army Corps of Engineers, the Commonwealth of Virginia, and the State of North Carolina establishes the basic operating policies for the feasibility study.

A Project Study Plan has also been completed. We urge you to become familiar with the plan before the advisory committee meeting so that we can review any questions about it and discuss how it will be refined by the technical work groups. You can consult this plan on the Corps of Engineers website at www.saw.usace.army.mil. Click on "authorized projects" and then on "John H. Kerr 216 Study."

The agenda for our meeting will include:

- Answering questions about the study plan and about the procedures for conducting the study.
- Reviewing the list of proposed technical work groups for the study and making any additions or changes as needed. The list of members for each technical work group was primarily established by those who self-selected to take part in the different groups. We added a few persons who we believe are needed to make sure that all interests are represented.
- Reviewing plans for an email network that will allow both the technical work groups and the entire group of advisory committee members and other interested parties to keep in touch on the progress of the study.
- Outlining the schedule for the next steps on the study.

The project study plan has twelve work elements. Some of these elements have been reviewed and revised a number of times and are ready for implementation. Some of the elements need some more work before being funded. Each technical work group will review the study plan for their work element and recommend any revisions or changes that are needed. As the reviews are

completed, the executive committee will consider the recommendations of the work groups and approve funding for each element.

We look forward to seeing you on May 28 and to working closely with you for a successful feasibility study. If you have any questions or suggestions about the study or about the work of the advisory committee, please contact John Morris at (919) 715-5422 or via email at john.morris@ncmail.net or David Paylor at (804) 786-0044 or via email at dpaylor@gov.state.va.us.

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